Southwest Chapter SER Board of Directors Meeting, Tele-conference

December 6, 2016, prepared by Kathryn Thomas, Secretary

Attendees: Kathryn Thomas (Secretary), Carianne Campbell (Vice President), Steve Plath (Arizona Rep), Vicki Stubbs (Treasurer), Julia Rowe (Secretary Elect), Laura Norman (President)

Last quarterly meeting of 2016; board meeting was not held at annual conference as initially planned as some board members were not present and conference wrap-up activities were needed

Financial report: Following are current account summaries prepared by Vicki

Statement of Financial Position

- Checking account balance = 12,171.41, lower by $3,139.46 from last year at this time.
- Springs Preserve owes us $155
- SERSW owes SER $65 for membership
- SERSW has inventory of T-Shirts and Coffee mugs valued at cost of $393.34

Statement of Activities

- Income 2016 Conference = 28,245.90
- Expenses 2016 Conference = $30,879.37
- Conference loss = $2,633.47 (Cash reserves covered 2016 loss on Conference Activity)

Recurring Annual Administrative Expenses

- Annual Insurance = $1112
- Constant Contact/Survey Monkey =$ 230
- Annual Corporation Commission Filing Fee = $10
- Current Membership Revenues do **not** cover the Recurring Annual Administrative

SERSW needs to continue to have a *profit generating event* in order to cover the current administrative costs, and/or develop membership. Need to either reduce costs for conference or increase enrollment. Certain expenses were set (program books, meals – a possible area for economizing).

Carianne: Tucson conference made $11,000 +, view conference overage as an investment and not a loss, we had paid help this year so that increased cost of conference (Vicki noted that paid assistance came in under budget), Carianne & Julia have been getting e-mails thanking and stating enjoyment

Election results: Vicki reported outcome of election results in Survey Monkey. 36 of 110 members voted.
### Position | % of Vote | Name
--- | --- | ---
President | 100 | Carianne Campbell
Vice President | 100 | Jeff Conn
Secretary | 58.33 | Julia Rowe
Treasurer | 100 | Victoria Stubbs
Representative at Large | 44.44 | Shawn Stone
AZ Representative | 100 | Seth Munson
Southern Utah Representative | 97.22 | Steve Warren

Carianne will be sending out election results soon to all members. Vicki has survey monkey results for people that expressed interesting in helping through committee participation.

**Board term limits and election cycle:** Kathryn reporting

Past president – 1 year

Elected on even years, next election fall 2018, 2 year term

- President, Vice-president, Secretary, Treasurer, Regional representative, Arizona representative, Southern Utah representative

Elected on odd years, next election fall 2017, 2 year term

- New Mexico representative, SE California representative, Southern Nevada representative

Officers are eligible for re-election for no more than one additional consecutive term in the same office without taking a one-term break. Should there be no candidate for elected office, the Board may re-appoint an existing board member to an additional term. More specific details, and some exceptions, are in by-laws. Kathryn noted that the representative term limits were omitted in by-law revisions and should be added back in.