



Central Rockies SER Meeting Summary

Tuesday July 31, 2018

10 AM – 12 PM

CSU: Forestry 121

Call number: [970-491-2607](tel:970-491-2607)

In attendance: Mark Paschke (President), Brett Wolk (Past President), Casey Cisneros (Treasurer), Carla DeMasters (Secretary), Jayne Jonas-Bratten (Communications Committee Chair).

Calling In: Jessie Dillon (Vice President), Randy Mandel (Scientific Committee Chair), Jessie Olsson (Membership Committee Chair), Mike Curran (Outreach Committee Chair).

1. President's Report

- Mark Paschke: Participated in our parent organization, SER, working group on membership with the other regional organization presidents. The SER leadership team proposed changes to the membership structure, including increased dues for membership in SER to cover budget shortfall and to make themselves viable financially again. RM reaching out to corporations more to get corporate sponsorship. MP requested support for this on behalf of our chapter – we need parent organization to be successful for our chapter to be successful. MP: SER adding several new membership categories. These were recently rolled out on SER's web site. For more see <https://www.ser.org/page/Membership>
- MP: SER also looking towards creating a small fund for chapters to apply to for hosting meetings (like a competitive grant fund). Still to be worked out.
- BW: There is more demand for regional conferences - if SER has funds to dedicate to these, then there may be bigger better conferences. RM: still under discussion.
- MP: Student guild memberships may now be capped at 50 participants, MP asking them to change that.
- CC: Would prefer administrative tasks get some money from the pot. MP: rather than have this fund, perhaps it could be rolled into form of more support at international office, e.g., membership management database – maybe have another half time person working?
- **ACTION ITEM:** Note to RM: Encourage board to use whatever chapter funds they might have pushed back to chapter for supporting chapter in other ways, e.g.. Admin support.

2. Vice President's Report

- Jessie Dillon – Nothing to report.

3. Past President's Report

- Brett Wolk: "Ya'll are doing great." Loose ends: 1) make sure we have some representation on chapter working group and representation on SER global groups. BW and TH were doing this in VP role – As we move forward, will have more representation with MG and RM. MP: happy to serve on chapter

relations group calls. JO has called in to those as well. RM: that bridge can certainly be improved. Let's talk more about this.

- JO – found the couple of calls that she did call into helpful in understanding tools of main office.
- MP: they seem open to having more people from a chapter participate.
- BW: As a chapter we have not contributed to CERP program.
- MP: for the chapter relations working group – they launched a new system where you have to register and there are new online communication tools.
- Like idea of getting more involved in CERP program E.g.. Jessie Dillon. MP: We can talk about that more.
- **ACTION ITEM: Mark come back with report on where we need representation.**
- BW: Past year has been ad hoc.
- JJB: Got invited to one, but was not a lot of notification.

4. Treasurer's Report

- Casey: Fund balance for chapter at beginning of year was \$17,500. Today at \$15,599. Outreach committee has \$1,200 remaining of \$3,000 allocated for fiscal year. Two student scholarships awarded. No professional scholarships awarded. Fund balance is \$1,031 for student scholarships.
- **ACTION ITEM: Write up who got scholarships.**
- Recommend that we advertise student scholarships for upcoming conferences.
- BW: formed ad hoc committee consisting of CS, Chris Benches, JO and Denise Arthur as a subcommittee of membership committee.
- **ACTION ITEM: Communications committee to repost communication on ad hoc committee to review scholarship applications.**
- Treasurer, President and Past President have debit card – reduce to one debit card for Treasurer with multiple people listed on the account. (3 people on account right now). Leave those people on there for now. CC: When treasurer turns over, then change bank account stuff.
- **ACTION ITEM: Before next meeting distribute treasurer's report to Mark and Carla to be in compliance with by laws CC: how about just upload to shared folder.**

5. Secretary's Report

- Approved minutes from past meeting.
- We currently have 137 members - down from 141 last time.
- Discussed purpose of two listserves that have overlap: CeRSER (237 members) and Restoration (389 members). Probably 50-75% overlap.
- **ACTION ITEM: Communications and Membership committees to discuss whether we should maintain listserves separately or combine them.**
- BW is new member of membership committee!
- MP: we need a communications plan for how we make announcements.
- MP: Basecamp is what student chapter started using. Auto populates with student chapter members. MP: Basecamp is something SER is starting to use. There are a lot of possible tools for communications with members.

6. Outreach Committee

- MC: outreach committee largely in field until end of August.
- **UPDATE since meeting: JJB sent out email: Sept 10: Mine reclamation pub talk (Jackson, WY)**
- Also looking at Fort Collins and Greeley.
- BW: might be good to do something later this year to promote HAR next spring.
- Mark and Mike got an abstract submitted to International erosion control conference in Denver - opportunity to promote CeRSER.

7. Membership Committee

- JO: Helped organize the pub talk and HAR/CeRSER field tour earlier this month– need to regroup again and have a member committee meeting soon.
- RM: Pub talk went well – had 40 people there – RM: appreciate that JO put this together.
- **ACTION ITEM: Could someone write up a 2-3 sentence summary to put a recap on web site. RM: I can send photos.**

8. Communications Committee

- JJB: big thing is conference web site has its own web address hosted on warner sites www.Sites.warnercnr.restoration
- Contact info on CeRSER web site – do we want to remove contact info?
- **ACTION ITEM: JAYNE– take off contact info. BW: add a link back to CeRSER web page.**
- Event procedures guidelines document and communications committees draft social media guidelines - MP: incorporate into larger communications plan.
- BW: concern for losing information in long term on separate web site. JJB: we have a backup we can always go to.

• Scientific Meeting Committee

- Now that tour is completed and pub talk done, need to start focusing on the scientific committee.

• Discussion of Bylaws

- MP: handed out bylaws. This is our legal binding contract of who we are and what we do – good to revisit occasionally.
- Discussed things we might think about changing –
 - i. **Name of our chapter** – drop central part? Just RM chapter. Floated by leaders of other chapters around us. They were ok with this. Geographic extent = CO & WY. To make this change we have to contact SER leadership to make change. Next step – go back to leadership and make change. **ACTION ITEM: MP: will contact Bethany.**
 - ii. **Student association section** and representation on board - MP: currently say each stud org will have a rep on board of directors up to 2 chapters. We have 3 student chapters and 2 positions. Leave it up to students to come up with board members. Need to make

decision to either 1) remove student position on board or 2) reduce it to one. MP: Maybe make a student chapter relations committee (standing or ad hoc committee). MP: this could be a membership committee task. **ACTION ITEM: MP will draft some suggested changes to bylaws and bring forward to next meeting for review.**

- iii. **Other bylaws: Meetings:** Section IX. MP: 2 meetings: 1) Chapter business meetings and 2) chapter board of directors meetings. Discussed combining these two into 1. Decision made to combine sections 1 and 2 into one section called business/board meetings.
- iv. **Conflict of Interest policy:** each board member needs to sign the policy yearly, and to maintain tax expert status. **ACTION ITEM: MP: will make a Conflict of Interest policy to circulate once a year.**
- v. **Revision of Bylaws: ACTION ITEM: MP will track changes in word to revise bylaws and circulate to board.**

- **Next Meeting:**

- **ACTION ITEM: Randy potentially to host September at meeting at Great Ecology?**