

Agenda for the MWGL Chapter of SER Board of Directors Meeting

25 January 2013

Roll Call

Approval of the Minutes of the 29 November 2012 Meeting

Treasurer's Report

Executive Committee Approval of Funds for the Annual Meeting

Annual Meeting update

Procedures for Elections

Progress Report on Strategic Planning

Order in which the Attachments will be considered

1. Proposed change Bylaws – related to elections
2. The next step in our strategic planning sent to subcommittee on 13 December 2012
3. Summary Mission Statement RCA
4. Summary Internal Strengths NMA
5. Cover letter questionnaire key constituents
6. Summary 2010 membership survey Midwest Great Lakes SER Chapter
7. Detailed Summary of opened ended responses 23 jan 2013 RCA
8. Potential Questions Combined Annual Meeting Evaluation & Strategic Planning questionnaire

Agenda for the MWGL Chapter of SER Board of Directors Meeting

4 March 2013

1. Roll Call
2. Approval of the 25 January 2013 Meeting Minutes
3. Treasurer's Report
4. Annual Meeting
5. 5-year Strategic Plan
 - (a) Steps of Strategic Planning
 - (b) Membership Questionnaire
6. Other issues – Non-action items
 - (a) Quarterly Report
 - (b) Increase in Annual Meeting Fees
 - (c) Conference Calls
 - (d) Advocacy Role for the Chapter

Agenda for the MWGL Chapter of SER Annual Business Meeting

13 April 2013, at Wooster, Ohio

1. Hue Chen & Lauren Umek - Awards Ceremony
2. Jen Lyndall Treasurer's Report –Jen Lyndall
3. Steve Bosak – Executive Director SER – “Relationship between SER and Chapters”
4. Nancy Aten - SER 2013 Annual Meeting – Madison, Wisconsin
5. Chris Lenhart 2014 MWGL Chapter's Annual Meeting in Minnesota
6. Roger Anderson – Election results
7. President's Remarks
 - Accomplishments
 - 5-year Strategic Plan
8. Membership Discussion and Questions

Midwest Great Lakes Chapter of SER
Agenda for the 30 May 2013 Meeting of the Board of Directors

Roll Call

Approval of the Minutes:

- 4 March 2013 Board Meeting
- 13 April 2013 Annual Business Meeting

Treasurer's Report - Jen Lyndall

Chair of the Membership Committee – Joe DiMisa

Involvement with NASECA (North American Storm water and Erosion Control Association)
<http://www.naseca.org/> - Troy Anderson

Results on the Membership Questionnaire for 5-year strategic planning
Vision Statement

Bylaws Related Activities:

- (1) Should the Awards Committee be added to the list of “Standing Committees” – and given additional responsibilities; Current activities: judges student poster and oral papers and presentation awards, acknowledges contributions of outgoing Chapter Board Members and Officers
- (2) Discussion on the responsibilities of the Board Development Committee
- (3) Board Development Committee: The Board Development Committee serves the Chapter in the oversight of Board nominations, appointments and selections, elections and Board recruitment, Board Member orientation and training, Committee and Working Group nominations, and Board Member service recognition
- (4) Should the Vice-president or President be a member of the Board development committee in the year in which they are not up for election? -

Annual Meeting Related issues:

- (1) Unapproved policy statement on the Annual Meeting
- (2) Should the responsibilities of the meeting host be increased?
 - Arrange for catering,
 - Arrange transportation for events (e.g. field trips),
 - Reserve block (s) of motel rooms,
 - Submit a budget to the Annual Meeting Committee,
 - Prepare the Schedule (times, rooms) for meeting sessions
- (3) Should we administer an Annual Meeting evaluation?

Summary of the SER Chapter Leadership Meeting

Results of Survey of Chapter Leaders by SER

Midwest Great Lakes Chapter of SER
Agenda for the 15 July 2013 Meeting of the Board of Directors

Roll Call

Approval of the Minutes: 30 May 2013 Meeting

Administrative Report

Strategic Plan - Roger Anderson

Reports from Committee Chairs

Annual Meeting – Rocky Smiley

SERI 2013 Meeting – Nancy Aten

Membership Committee – Joe DiMisa

Other Business

Midwest Great Lakes Chapter of SER
Agenda for the 29 August 2013 Meeting of the Board of Directors

Roll Call

Approval of the minutes of the 15 July 2013 Board of Director's Meeting

5-year Strategic Plan Second Stage

Treasure's Report-Jen Lyndall

Reports from Committee Chairs

Awards Committee – Lauren Umek (see SER Student Research Award Draft)

Membership Committee – Joe DiMisa

Annual Meeting Committee –Rocky Smiley

Website and SER 2013 Meeting – Nancy Aten (See LOCReport)

Board Development –Todd Aschenbach (see Report)

Summary Chapter Leader Meeting

Midwest Great Lakes Chapter of SER
Agenda for the 27 September 2013 Meeting of the Board of Directors

- (1) Roll Call
- (2) Approval of the minutes of the 29 August 2013 Meeting
- (3) Results of vote on the “Core Components of the 5-year Strategic Plan”
- (4) *Recommendation from Jen on using “Eventbrite” for Annual Meeting registration
- (5) Reports from Committee Chairs
 - Membership – Joe DiMisa
 - Annual Meeting – Rocky Smiley
- (6) 5-year Strategic Plan Second Stage
- (7) Fund Raising – Rocky and Roger
- (8) SER concern about Chapter only members

Midwest Great Lakes Chapter of SER
Agenda for the 28 October 2013 Meeting of the Board of Directors

- (1) Roll Call
- (2) Approval of Minutes of the 27 September 2013 Meeting
- (3) Result of vote on three issues related to the Annual Meeting
- (4) Committee Reports
 - Annual Meeting - Rocky and Chris
 - Membership – Joe DiMisa
 - Awards –Lauren Umek
 - Board Development –Todd Ashenbach
- (5) 5-year Strategic Plan – Timeline

Midwest Great Lakes Chapter of SER
Agenda for the 18 November 2013 Meeting of the Board of Directors

1. Roll Call
2. Approval of Minutes
3. Results of the Vote on the Student Awards
4. Committee Reports:
 - Annual Meeting Committee: Rocky
5. SER Student Associations and Student Subchapters. CliffsNotes for SER Student Associations is attached. Go to this website for more information on SER Student Associations: <http://www.ser.org/membership/student-associations>
6. 5-year Strategic Plan Timeline(The second stage)
We will continue on page 3: Goal 4 Strategy 6
Copy of the 5-year Strategic Plan Timeline is attached